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Warehouse/Logistics Manager – Salt Lake City, UT

Description

Exciting Opportunity! Warehouse/Logistics Manager

My client is a recognized and established chemicals and equipment supply company in the Greater Salt Lake City, UT area. We consider our regional warehouse to be a well-oiled machine, driven by a customer-centric mentality. To deliver on our promise to consumers, we count on exceptionally talented, bright, hard-working and committed people. Currently, we're seeking a warehouse manager to join our team and manage operations within our 25,000 sq. ft. operation center. This professional multi-tasker will manage and oversee the receiving, handling, storing, picking, and packing activities within the warehouse, ensuring quality standards are met at every turn. The ideal candidate is exceptionally detail oriented, and able to track multiple facets of the warehouse at any given time. You must achieve inventory accuracy, coordinate orders, and track shipping times, ultimately overseeing the fulfillment of thousands of product orders every year.

Objectives of this Role:

- Ensure the warehouse operates at peak efficiency, with customer satisfaction being the primary goal, by supervising, organizing, directing, and training warehouse employees and establishing, monitoring, and managing operation goals
- Develop warehouse operations systems by determining product handling and storage requirements, equipment utilization, inventory management, gate processes, and shipping
- Train and manage a warehouse team to solve day-to-day operational issues and reach short- and long-term performance goals
- Oversee daily operations, while controlling and managing inventory and logistics
- Review and prepare workflow, manning and space requirements, equipment layout, and action plans while ensuring productivity, quality and customer service standards are met
- Maintain a safe and healthy work environment by establishing, following, and enforcing standards and procedures and complying with legal regulations

Daily and Monthly Responsibilities:

- Supervise daily activities of the warehouse, including quality assurance, inventory control, space management, logistics, floor productivity, shipping, and customer service
- Schedule and oversee warehouse team to meet the demands of the fulfillment center, and manage the flow and quality of work to maximize efficiency and minimize overtime
- Inspect equipment, tools, and machinery regularly, and oversee general maintenance as needed
- Meet regularly with warehouse leads to review, analyze, and develop actionable plans for productivity and loss prevention

Hiring organization

Titan Executive Search

Employment Type

Full Time

Duration of employment

Permanent

Industry

Janitorial Supply

Job Location

Salt Lake City, UT, USA

Base Salary

\$ 60000 - \$ 75000

Date posted

September 4, 2020

- Oversee and manage logistics utilized to transport products to customers and internal facilities, communicating with drivers and air partners to ensure efficient delivery of packages
- Respond quickly to accommodate daily quick/hot orders accurately and deliver them to customers in a timely
- Direct & supervise an Assistant Manager, day shift and night shift along with 3 Drivers/Trucks.

Skills and Qualifications:

- High school diploma or GED
- 3+ years experience in a warehouse lead role managing hourly employees
- Proficient knowledge of warehouse procedure and policy
- Excellent problem-solving skills and leadership qualities
- Ability to work with all levels of company staff
- Comfortable delivering frequent direct written and oral feedback

Preferred Qualifications:

- Bilingual (English, Spanish)
- University Degree in engineering or logistics
- Proficiency with ERP for Jan/San inventory/warehouse management

What We Offer:

- \$55k – \$65k+ starting salary
- Company Benefits (Health, Dental, 401k & more)
- Positive, Supportive and Collaborative Work Atmosphere/Culture